

AGENDA

PUBLIC AGENCY COALITION ENTERPRISE (PACE)

EXECUTIVE COMMITTEE MEETING

December 10, 2025

11:00 AM

TEAMS MEETING: [Join the meeting now](#)

Meeting ID: 265 168 788 118 5

Passcode: AS7Ap6Hu

Call-in number to access audio via phone not computer: +1 321-430-0503,,523292153#

Any document provided to a majority of the members of the Public Agency Coalition Enterprise (PACE) regarding any item on this agenda will be made available for public inspection at the meeting and at Keenan, 2355 Crenshaw Blvd. Torrance, CA 90501 during normal business hours.

I. CALL TO ORDER

II. ROLL CALL

EXECUTIVE COMMITTEE MEMBERS:

TRUCKEE DONNER RECREATION & PARK DISTRICT
SUPERIOR COURT OF CA, MENDOCINO COUNTY
GUSTINE, CITY OF
DESERT HOT SPRINGS, CITY OF
SAN BERNARDINO COUNTY
EMPLOYEES' RETIREMENT ASSOCIATION

David Faris, **President**
Kim Turner, **Vice President**
Melanie Correa, **Secretary/Treasurer**
Brent Jones, **Member**
Stacey Barnier, **Member**

MANAGERS:

KEENAN & ASSOCIATES

E. Peter McNamara
Teri Graf
Marie Edmondson

OTHERS:

KEENAN & ASSOCIATES

Laurie LoFranco
Alex Van Brunt
Jill Dorris
Sam Mel-Chan

III. PUBLIC COMMENTS (*5 minutes*)

Comments from the public will be received and limited to five minutes per person regarding items not on the agenda.

IV.	APPROVAL OF AGENDA – December 10, 2025 Presented by David Faris	Action 2025-071
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V.	APPROVAL OF MINUTES – October 29, 2025 Presented by David Faris	Action 2025-072
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The Executive Committee will review the minutes of the previous Executive Committee Meeting for any adjustments and adoption.

VI.	CORRESPONDENCE (5 minutes) Presented by E. Peter McNamara	Information and Action, if needed 2025-073
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Correspondence will be presented and reviewed by the Executive Committee.

- Keenan Pharmacy Services (KPS) 2024 PACE-Empirx 2024 Audit Report
- City of Sutter Creek – Appointment of New Primary Board Member
- City of Avenal – Late fee waiver request
- Anthem Email – Optum Care Network
- Anthem Email – ASO Group Notification of Disclosure - Conduent

VII. FINANCIAL

FINANCIAL REVIEW (10 minutes) Presented by Sam Mel-Chan	Information 2025-074
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The Board will hear a report on the Financials as of October 31, 2025.

WELLNESS – Review & Discussion (20 minutes) Presented by Jill Dorris	Information, Action, if necessary 2025-075
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The Executive Committee will hear a report on the 2025 Wellness Program performance and Wellness initiatives for 2026.

VIII. ADMINISTRATION

DISCUSSION ON ELECTING NEW VICE PRESIDENT FOR JANUARY 1, 2026 – DECEMBER 31, 2027 TERM (10 minutes) Presented by E. Peter McNamara	Action 2025-076
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The Executive Committee will discuss candidates for the upcoming election of Vice President position for the January 1, 2026 – December 31, 2027 term. The candidate(s) will be presented for vote at the December 10, 2025 Full Board Meeting.

DISCUSSION ON ELECTING NON-OFFICER EXECUTIVE COMMITTEE MEMBERS FOR JANUARY 1, 2026 – DECEMBER 31, 2027 TERM (10 minutes)

**Action
2025-077**

Presented by E. Peter McNamara

The Executive Committee will discuss candidates for the two Non-Officer Executive Committee Member positions for the January 1, 2026 – December 31, 2027 terms. The candidates will be presented for vote at the December 10, 2025 Full Board Meeting.

LATE FEE POLICY (5 minutes)

**Information, or Action, if Necessary
2025-078**

Presented by E. Peter McNamara

The Executive Committee will determine if an update to the late fee policy should be recommended to the Board.

DEPENDENT ELIGIBILITY VERIFICATION AUDIT (15 mins) Information, or Action, if Necessary

2025-079

Presented by E. Peter McNamara

The Executive Committee will review the proposal for performing a Dependent Eligibility Verification Audit during Plan Year 2026.

NEW MEMBER REQUESTS (5 minutes)

**Information, or Action, if Necessary
2025-080**

Presented by E. Peter McNamara

The Executive Committee will hear a report on new member agency activity.

SAMARITAN FUND (10 minutes)

**Information, or Action, if Necessary
2025-081**

Presented by E. Peter McNamara

Discuss Samaritan Fund Program roll out/timing in 2026.

RETIREE FIRST (5 minutes)

**Information
2025-082**

Presented by E. Peter McNamara

The Executive Committee will hear an update on Retiree First.

BENEFIT BRIDGE UPDATE (2 minutes)

**Information
2025-083**

Presented by E. Peter McNamara

PACE will be moving from the BenefitBridge platform to Employee Navigator in March 2026.

VALENZ INTRODUCTION (5 minutes)

**Information
2025-084**

Presented by E. Peter McNamara

The Executive Committee will receive an introduction to Valenz and decide if Valenz should present at the Executive Committee meeting in January 2026.

IX. INFORMATION (5 minutes)

EXECUTIVE COMMITTEE COMMENTS

Information

Each Executive Committee member may report about various matters involving the Authority. There will be no Executive Committee discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

MANAGER COMMENTS

Information

PACE Management will report to the Executive Committee about various matters involving the Authority. There will be no Executive Committee discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

- Update on January in-person meeting
- Clear Point Captive conversation at January Meeting

X. AGENDA ITEMS NEXT MEETING

Information

Executive Committee Members and others may suggest items for consideration at the next meeting scheduled for January 27-28, 2026, in-person.

XI. ADJOURNMENT