

## AGENDA

### PUBLIC AGENCY COALITION ENTERPRISE (PACE)

#### EXECUTIVE COMMITTEE MEETING

December 10, 2025

11:00 AM

TEAMS MEETING: [Join the meeting now](#)

Meeting ID: 265 168 788 118 5

Passcode: AS7Ap6Hu

Call-in number to access audio via phone not computer: +1 321-430-0503,,523292153#

*Any document provided to a majority of the members of the Public Agency Coalition Enterprise (PACE) regarding any item on this agenda will be made available for public inspection at the meeting and at Keenan, 2355 Crenshaw Blvd. Torrance, CA 90501 during normal business hours.*

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#### I. CALL TO ORDER

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#### II. ROLL CALL

##### **EXECUTIVE COMMITTEE MEMBERS:**

TRUCKEE DONNER RECREATION & PARK DISTRICT  
SUPERIOR COURT OF CA, MENDOCINO COUNTY  
GUSTINE, CITY OF  
DESERT HOT SPRINGS, CITY OF  
SAN BERNARDINO COUNTY  
EMPLOYEES' RETIREMENT ASSOCIATION

David Faris, **President**  
Kim Turner, **Vice President**  
Melanie Correa, **Secretary/Treasurer**  
Brent Jones, **Member**  
Stacey Barnier, **Member**

##### **MANAGERS:**

KEENAN & ASSOCIATES

E. Peter McNamara  
Teri Graf  
Marie Edmondson

##### **OTHERS:**

KEENAN & ASSOCIATES

Laurie LoFranco  
Alex Van Brunt  
Jill Dorris  
Sam Mel-Chan

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#### III. PUBLIC COMMENTS (5 minutes)

Comments from the public will be received and limited to five minutes per person regarding items not on the agenda.

**AGENDA – PACE Executive Committee Meeting**

December 10, 2025

Page 2

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<b>IV. APPROVAL OF AGENDA – December 10, 2025</b>	<b>Action</b>
Presented by David Faris	2025-071

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<b>V. APPROVAL OF MINUTES – October 29, 2025</b>	<b>Action</b>
Presented by David Faris	2025-072

The Executive Committee will review the minutes of the previous Executive Committee Meeting for any adjustments and adoption.

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<b>VI. CORRESPONDENCE (5 minutes)</b>	<b>Information and Action, if needed</b>
Presented by E. Peter McNamara	2025-073

Correspondence will be presented and reviewed by the Executive Committee.

- Keenan Pharmacy Services (KPS) 2024 PACE-EmpiRx 2024 Audit Report
- City of Sutter Creek – Appointment of New Primary Board Member
- City of Avenal – Late fee waiver request
- Anthem Email – Optum Care Network
- Anthem Email – ASO Group Notification of Disclosure - Conduent

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## **VII. FINANCIAL**

<b>FINANCIAL REVIEW (10 minutes)</b>	<b>Information</b>
Presented by Sam Mel-Chan	2025-074

The Board will hear a report on the Financials as of October 31, 2025.

<b>WELLNESS – Review &amp; Discussion (20 minutes)</b>	<b>Information, Action, if necessary</b>
Presented by Jill Dorris	2025-075

The Executive Committee will hear a report on the 2025 Wellness Program performance and Wellness initiatives for 2026.

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## **VIII. ADMINISTRATION**

<b>DISCUSSION ON ELECTING NEW VICE PRESIDENT FOR JANUARY 1, 2026 – DECEMBER 31, 2027 TERM (10 minutes)</b>	<b>Action</b>
Presented by E. Peter McNamara	2025-076

The Executive Committee will discuss candidates for the upcoming election of Vice President position for the January 1, 2026 – December 31, 2027 term. The candidate(s) will be presented for vote at the December 10, 2025 Full Board Meeting.

**AGENDA – PACE Executive Committee Meeting**

December 10, 2025

Page 3

**DISCUSSION ON ELECTING NON-OFFICER EXECUTIVE COMMITTEE  
MEMBERS FOR JANUARY 1, 2026 – DECEMBER 31, 2027 TERM (10 minutes)** Action  
2025-077

Presented by E. Peter McNamara

The Executive Committee will discuss candidates for the two Non-Officer Executive Committee Member positions for the January 1, 2026 – December 31, 2027 terms. The candidates will be presented for vote at the December 10, 2025 Full Board Meeting.

**LATE FEE POLICY (5 minutes)** Information, or Action, if Necessary  
2025-078

Presented by E. Peter McNamara

The Executive Committee will determine if an update to the late fee policy should be recommended to the Board.

**DEPENDENT ELIGIBILITY VERIFICATION AUDIT (15 mins)** Information, or Action, if Necessary  
2025-079

Presented by E. Peter McNamara

The Executive Committee will review the proposal for performing a Dependent Eligibility Verification Audit during Plan Year 2026.

**NEW MEMBER REQUESTS (5 minutes)** Information, or Action, if Necessary  
2025-080

Presented by E. Peter McNamara

The Executive Committee will hear a report on new member agency activity.

**SAMARITAN FUND (10 minutes)** Information, or Action, if Necessary  
2025-081

Presented by E. Peter McNamara

Discuss Samaritan Fund Program roll out/timing in 2026.

**RETIREE FIRST (5 minutes)** Information  
2025-082

Presented by E. Peter McNamara

The Executive Committee will hear an update on Retiree First.

**BENEFIT BRIDGE UPDATE (2 minutes)** Information  
2025-083

Presented by E. Peter McNamara

PACE will be moving from the BenefitBridge platform to Employee Navigator in March 2026.

**VALENZ INTRODUCTION (5 minutes)** Information  
2025-084

Presented by E. Peter McNamara

The Executive Committee will receive an introduction to Valenz and decide if Valenz should present at the Executive Committee meeting in January 2026.

**IX. INFORMATION (5 minutes)**

**EXECUTIVE COMMITTEE COMMENTS**

**Information**

Each Executive Committee member may report about various matters involving the Authority. There will be no Executive Committee discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**MANAGER COMMENTS**

**Information**

PACE Management will report to the Executive Committee about various matters involving the Authority. There will be no Executive Committee discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

- Update on January in-person meeting
- Clear Point Captive conversation at January Meeting

**X. AGENDA ITEMS NEXT MEETING**

**Information**

Executive Committee Members and others may suggest items for consideration at the next meeting scheduled for January 27-28, 2026, in-person.

**XI. ADJOURNMENT**