

MINUTES

PUBLIC AGENCY COALITION ENTERPRISE (PACE)

EXECUTIVE COMMITTEE MEETING

January 20, 2021

2:00 pm

I. CALL TO ORDER

The meeting was called to order at 2:00 pm.

II. ROLL CALL

EXECUTIVE COMMITTEE MEMBERS:

DANVILLE, TOWN OF
LIVINGSTON, CITY OF
REGIONAL GOVERNMENT SERVICES
TRUCKEE DONNER RECREATION & PARK DISTRICT

Lani Ha, Non-officer Member
Danna Rasmussen, **Vice President**
Jennifer Bower, **President**
David Faris, Non-officer Member

MANAGERS:

KEENAN & ASSOCIATES

Peter McNamara
Christine Hough
Stacey Comerchero
Nancy Schott

OTHERS:

KEENAN & ASSOCIATES

Sam Mel-Chan
Dayna Gowan
Kelly Hall
Laurie LoFranco

ANTHEM

Dan Saeger

III. PUBLIC COMMENTS

There were no public comments.

IV. APPROVAL OF AGENDA – January 20, 2021

Presented by Jennifer Bower

Action
2021-001

Motion to approve the January 20, 2021 agenda: 1st- Danna Rasmussen, 2nd- David Faris. Motion unanimously approved by the Executive Committee

V. APPROVAL OF MINUTES – December 9, 2020

Presented by Jennifer Bower

Action
2021-002

Motion to approve the December 9, 2020 Minutes: 1st- David Faris, 2nd- Danna Rasmussen. Motion

unanimously approved by the Executive Committee.

VI. CORRESPONDENCE

Information

Presented by Peter McNamara

2021-003

An updated Registry of Public Agencies form (shows Board Members who have joined and left the Board) and an updated Amendment of a Joint Powers Agreement form (shows agencies who have joined or left PACE) was submitted to the Secretary of State on behalf of PACE.

VII. FINANCIAL

FINANCIAL REPORT AND 2021 FINAL BUDGET

Action

Presented by Sam Mel-Chan

2021-004

The Financial Report as of December 31, 2020, including the 2021 PACE Budget was reviewed. PACE's net position is approximately \$1,000,000 positive, most of which will be used for the incurred but not paid claims. For 2021, the Executive Committee agreed to have SETECH prepare a budget summary every month and a complete financial report quarterly.

Motion to accept the December 31, 2020 Financial Report and the 2021 Final Budget as presented: 1st - Danna Rasmussen, 2nd - David Faris. Motion unanimously approved by the Executive Committee.

ANTHEM UPDATE

Information

Presented by Dan Saeger

2021-005

The Anthem utilization report for January 1, 2020 - December 31, 2020 was reviewed. There were 30 high cost claims over \$50,000 incurred during the year. The incurred claims breakdown was 52% by employees, 28% by spouses and 20% by children/other dependents. Claims under \$1,000 accounted for 60% of claims. Because PACE has had a full year of claims utilization as a standalone JPA, going forward the utilization reports will be able to benchmark the current period against the same period in 2020.

LIVEHEALTH ONLINE UPDATE

Information

Presented by Peter McNamara

2021-006

The LiveHealth Online utilization report was reviewed. In 2020, 154 members registered for the program (7-1/2% of members) with 135 medical visits and 17 behavioral health visits. Most registrations were in the first four months of the year, while most of the utilization was in the last four months of the year. Having members use LiveHealth Online rather than going to higher cost options such as the emergency room, urgent care or nowhere at all will continue to reduce claims costs for PACE.

CONSUMERMEDICAL UPDATE

Information

Presented by Stacey Comerchero and Candi Fioravanti

2021-007

Candi Fioravanti reviewed ConsumerMedical's 2021 communication offerings available either electronically or by video which can be shared with the agency HR contacts and employees. The communication goal is to ensure all members are aware of the medical support and second opinion services available.

Additional ideas to increase awareness could include Keenan Account Managers speaking with their PACE

groups and video presentations for agency Human Resource and Wellness contacts. She reviewed several short video options that are between 2 and 30 minutes.

Candi Fioravanti will attend the February Full Board Meeting to present the communication timeline and video list to increase awareness.

ConsumerMedical’s 2020 utilization report will be issued once the final data has been compiled.

A flyer outlining options to earn Wellness Program points for ConsumerMedical activities was reviewed as well as the direct to home mailer which will be mailed out approximately February 10, 2021.

EMPIRX HEALTH UPDATE

Information

Presented by Peter McNamara

2021-008

The EmpiRx utilization report was reviewed. Generic utilization continues to run well at approximately 89% of prescriptions filled. While EmpiRx has cost control procedures in place, 59% of pharmacy spend is for specialty drugs.

WELLNESS UPDATES

Information

Presented by Dayna Gowan

2021-009

The 2021 Wellness Program timeline and program recommendations were reviewed. The program is scheduled to launch February 16 and run through November 15, 2021, including a campaign to encourage registration of employees and spouses on the WellSteps platform. The 2021 point structure was reviewed. All reward levels require three mandatory activities be completed which include a biometric screening verification form, one behavior change campaign and the health assessment.

Changes for 2021 include the addition of Kaiser specific and ConsumerMedical point opportunities and monthly PACE Wellness newsletters.

VIII. ADMINISTRATION

PACE NEW MEMBER ACTIVITY

Information

Presented by Christine Hough

2021-010

There were no requests for quotes in January.

IX. INFORMATION

EXECUTIVE COMMITTEE COMMENTS

Information

There were no Executive Committee comments.

MANAGER COMMENTS

Information

There were no Manager Comments.

X. AGENDA ITEMS NEXT MEETING

Information

Executive Committee Members and others may suggest items for consideration at the next meeting scheduled for February 17, 2021 via Zoom.

- Monthly Financial Review, Anthem update, LiveHealth Online update, EmpiRx update and ConsumerMedical updates.

XI. ADJOURNMENT

The meeting was adjourned at 3:01 pm.